

# ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

## Primary 3 to Primary 5 Admissions 2024/2025

### Notes to Applicants

#### Submission of Applications

1. All applications must be submitted through our eAdmissions system. The application period will begin at 9:00am on 22 April 2024 and end at 4:00pm on 3 May 2024. Late applications will not be accepted.
2. Please note that each applicant can only apply for ONE year level only. Any duplicate application will NOT be processed. Applicants are also not allowed to apply to the current level.
3. Applicants have to complete an online application and upload supporting documents through our eAdmissions system. Successful submission of applications will be acknowledged via email.
4. Applicants may edit the application any time during the application period. Once the application period is over, no further amendments can be made although applicants may still check system messages and review the submitted materials via the Applicant Portal.
5. A non-refundable administration fee of HK\$75 will be levied via the eAdmissions system.

#### Supporting Documents

*File Format: gif / jpg / jpeg / png / pdf; Max. File Size: 10MB per file*

1. A recent photo identification (e.g., passport, student card or handbook) (*File Format: gif / jpg / jpeg / png only; Min. Pixels: 240x300*)
2. Birth Certificate
3. School reports of the past two academic years
4. Any supplementary materials, if applicable.

All documents must be submitted along with the electronic application **before the deadline**.

#### Selection Process

1. Selected applicants will be notified in mid-June and invited to sit a written examination.
2. The written examination, covering the relevant general knowledge in Chinese, English and Mathematics, is tentatively scheduled to be held on 29 June 2024.
3. Based on the merits of the written examination, further shortlisted applicants will be invited to attend an interview on 9 July 2024.
4. All applicants will be notified of the outcomes of their applications by email in mid-July.

*Note: Applicants and parents/guardians are reminded not to offer any actual or perceived advantages to any school staff in connection with their applications.*

Admissions Enquiries 2526 1882 (Mon-Fri: 9am to 4pm; Sat: 9am to 12noon (except Public Holidays))
--

### **Fee Remission and Bursary**

Students in need of financial assistance, including those receiving assistance from the Comprehensive Social Security Assistance (CSSA) and the Student Financial Assistance Agency (SFAA), are eligible to apply for fee remission. Please refer to the Prospectus or the school website ([www.spcc.edu.hk/admissions/fee-remission-and-financial-aid](http://www.spcc.edu.hk/admissions/fee-remission-and-financial-aid)) for more information. Students on full fee remission are awarded an additional bursary to help cover expenses on textbooks, school uniform and meals.